

## the producers pack.

**EVERYTHING YOU NEED TO KNOW** 



## **Contact Details**

ADDRESS	Robotface Studios
	111 Salmon St, Port Melbourne VIC 3207
CONTACT	robotface.com.au/studios
	studio@robotface.com.au
STUDIO MANAGER	Andrew Dale
	andrew@robotface.com.au
	0419 899 611
PARKING	06 x On-site car parks are available
	Free all day street parking on Salmon St & Rocklea Drive
STUDIO HOURS	Full Day   12 hours
	Half Day   5 hours
DELIVERIES	Please notify studio 48 hours in advance of delivery
SIGN IN	Mandatory sign in via QR code is required upon arrival



## **The Essentials**

UBER	111 Salmon St, Port Melbourne, VIC 3207		
AIRPORT	Melbourne Airport		30 mins (car)
HOSPITAL	The Alfred		16 mins (ser)
	55 Commercial Rd, Melbourne 3004	9076 2000	16 mins (car)
POLICE	Southbank Police Station		10 mins (car)
	66-76 Moray St, Southbank 3006	8635 0900	
SUPERMARKET	Coles Port Melbourne		6 mins (car)
	Bay &, Liardet St, Port Melbourne		
POTTI E SUOD	First Choice Liquor		6 mins (car)
BOTTLE SHOP	120-128 Bay St, Port Melbourne		
COFFEE RUN	PortXpresso PortXpresso		1 min (walk)
	3/95 Salmon St, Port Melbourne	9645 2225	
CAFES	Punchbowl Canteen		
	1A Fennell St, Port Melbourne	8534 9957	
	Coe & Coe		3 mins (car)
	1 Fennell St, Port Melbourne	8534 9965	3 mins (car)
	Sumo Sushi		
	1A Fennell St, Port Melbourne	9818 6666	
	Heart Bakes		4 mins (s)
	220 Bridge St, Port Melbourne		4 mins (car)



## **Studio A**

RATES	\$1,250 + GST   Full day
RAIES	\$850 + GST   Half day
OVERTIME	\$100 per hour
RE-PAINTING FEE	\$150
CYCLORAMA DIMENSIONS	10 x 10 Meters
LOADING BAY DIMENSIONS	09 x 09 Meters
CAR TURNTABLE	4.5M Motorized multi-speed car turntable capable of holding 4 tonnes
FEATURES	10 x10M Infinity cyclorama
	09x09M Loading bay with roller door access
	06 x On-site car parks
	3 Phase Power
	Meeting Room Access
	Kitchen with coffee machine
	NBN & Wifi
	C Stands
COMPLIMENTARY EXTRAS	Shot Bags
	Polly Boards & stands
EQUIPMENT HIRE	Please let us if we can arrange anything specific for your shoot.
STUDIO COVID CAPACITY	Currently a maximum of 20 people are permitted in studio A.



## **Studio B**

RATES	\$500 + GST   Full Day (no half day rate)
OVERTIME	\$100 per hour
RE-PAINTING FEE	\$100
STUDIO DIMENSIONS	08 x 07 Meters
	Back Wall
	07.20 W x 03.30 H
CODNED WALL DIMENSIONS	Side Wall
CORNER WALL DIMENSIONS	04.20 x 3.0 H
	Floor
	06.0 W x 04.2 D
	White corner studio wall
	3 Phase Power
FEATURE	60" LED TV with HDMI wall input & Apple TV
FEATURES	Kitchen with coffee machine
	Climate Control
	NBN & Wifi
	C Stands
COMPLIMENTARY EXTRAS	Shot Bags
	Polly Boards & stands
EQUIPMENT HIRE	Please let us if we can arrange anything specific for your shoot
STUDIO COVID CAPACITY	Currently a maximum of 06 people are permitted in studio B.



## covid-19

Robotface Studios operates consistently with current Victorian government health guidelines.

Our COVID Safe Plan has used the template provided by the Department of Health and Human Services, Victorian Government. We encourage you to maintain a safe working environment at all times.

Your safety is our priority.

WHAT YOU CAN DO	Ensure physical distancing (1.5 meters)
	Practice good hygiene
	Act quickly if someone becomes unwell
	Wear a face mask
	Sanitize regularly
	Be aware of Studio capacity restrictions
SIGN IN	Mandatory sign in via QR code is required upon arrival



### **Terms & Conditions**

We love our clients & we are passionate about creating a positive studio environment that promotes creativity.

However, to ensure we sing in pitch perfect harmony Robotface Studios has a set of terms and conditions that you should familiarise yourself with prior to your shoot.

#### If you have any questions please email:

#### hello\_robot@robotface.com.au

#### STUDIO RATES

Studio A | Full day - \$1,250 + GST Studio A | Half day - \$850 + GST

Studio B | Full day - \$400 + GST No half day rate available.

OVERTIME RATES \$150 per hour.

#### **HOURS**

A full day comprises of 12 hours. A half day comprises 5 hours.

#### **RE-PAINTING FEE**

Studio A | 150 + GST Studio B | 100 + GST

#### **CANCELLATION FEES**

Cancellation fees apply at the rate of 100%, if there is any change of date or cancellation of the shoot within 48 hours of the shoot commencement. This time frame includes weekend days, public holidays and standard business days.

#### RESCHEDULING

If a shoot gets rescheduled within 48 hours of a booking a cancellation fee of 100% applys.

#### YOUR EQUIPMENT

Your equipment = your responsibility.

Robotface Studios does not take responsibility for loss or damage of contractor equipment.

#### CODE OF CONDUCT

Robotface Studios prides itself on promoting and supporting a work environment that values and affirms principles of fairness, respect and equality.

That's a fancy way of saying we have a zero tolerance policy to harassment and bullying- think "one strike and you're out" policy.

#### STUDIO RESET

Please ensure you leave the studio as you found it. This includes emptying the bins & removal of all rubbish. Any damage to studio property will be billed accordingly.

#### **HEALTH & SAFETY**

Safety is our utmost priority at Robotface Studios & we will monitor the production to ensure the safety of everyone on set, however Robotface will not be responsible for any persons getting injured due to negligence or ignoring our safety requirements.

PUBLIC LIABILITY INSURANCE \$20,000,000

#### PAYMENT TERMS

14 days from issue date of invoice.

## robotface studios

# you look after the magic. we'll look after the rest.